

Goal planning

Use this tool to plan your goals by dividing them into smaller steps.
Write down each step and set a deadline for its completion.

Short-term goals *(daily, weekly monthly)*

| Goal | Strategy to achieve goal |
|------|--------------------------|
|------|--------------------------|

Medium to long-term goals *(6-12 months)*

| Goal | Strategy to achieve goal |
|------|--------------------------|
|------|--------------------------|